



North Sonoma Coast Fire Protection District

PO Box 386 The Sea Ranch, CA 95497

<https://nscfpd.org> - (707) 639-0961

NSCFPD Board Meeting Action Summary

Thursday, June 18, 2026, at 9:30 a.m.

Sea Ranch North Fire Station (39250 South Highway 1, The Sea Ranch, CA 95497)

- I. **CALL TO ORDER:** Meeting was called to order at 9:37 a.m.
- II. **PLEDGE OF ALLEGIANCE**
- III. **ROLL CALL:** Chair Nybakken, Secretary Colson, Treasurer Bode, Director Gardener, Vice-Chair Coley attended meeting remotely from 5 Story Lane, East Sandwich, MA 02537-17830, Chief Breier, Asst. Chief Plakos, Cal Fire Captain Miller
- IV. **REMOTE ATTENDANCE:** No Action
- V. **AMENDMENTS TO AGENDA:** None
- VI. **PUBLIC COMMENT ON NON-AGENDA ITEMS:** None
- VII. **CONSENT CALENDAR:** Director Gardener moved to accept and approve Consent Calendar, Seconded by Vice Chair-Coley. Approved by a vote of 5-0 by Chair Nybakken-Aye, Vice-Chair Coley-Aye, Secretary Colson-Aye, Treasurer Bode-Aye, Director Gardener-Aye.
- VIII. **ADMINISTRATIVE REPORTS**
 - A. Chief/CalFire: As Written. Received new District map from Sonoma County. Not much difference from prior version. AC Plakos will get updated version posted on District website.
 - B. Chair: Discussion on November Election 4 seats on ballot, 3 current board members who will be submitting and one candidate opening that will need to be recruited. Board opening will be advertised with the ICO. Sonoma County will post notice in the Press Democrat. Also, there is information on our website and AC Plakos will post notice with the TSR List Serve and the CHCP.
 - C. Treasurer: As Written with update regarding Property Tax and Measure H sales tax. The Sales Tax proceeds were slightly below the amount budgeted. Property Tax trending above budget. Final projections for CAL FIRE portion of Measure H pending.
 - D. VFA Liaison: As Written with next meeting on July 14th.
 - E. District Administrator: As Written with humorous Board comments regarding typo in OTS report. Discussion regarding possible parcel tax and the challenge of having two EMS related parcel tax efforts at the same time. Coast Life Support District is moving ahead with their parcel tax on November ballot.

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- F. Facilities Ad Hoc: The committee reviewed the I-Bank loan process and discussed when we will receive confirmation of the loan amount. Concern was expressed about the absence of a defined timeline for I-Bank's decision. At this point, we cannot determine the funding gap and exact timeline until additional information is provided by I-Bank. DA Doss will present a funding timeline to the Board at the July meeting. A design and construction timeline had been presented previously.
- G. Staffing Ad Hoc- No report

IX. DISCUSSION/ACTION ITEMS

- A. Resolution of the Board of Directors of the North Sonoma Coast Fire Protection District Appropriation Limits Fiscal Year 2026-2027: Motion was made by Treasurer Bode to set Appropriation Limit for fiscal year 2026-2027, seconded by Director Gardener. Approved by a vote of 5-0 by Chair Nybakken-Aye, Vice- Chair Coley-Aye, Secretary Colson-Aye, Treasurer Bode-Aye, Director Gardener- Aye. **Resolution 26-13**
- B. Preliminary Budget: Motion was made by Director Gardener to approve preliminary budget for FY 2026-2027, seconded by Secretary Colson. Approved by a vote of 5-0 by Chair Nybakken-Aye, Vice- Chair Coley-Aye, Secretary Colson-Aye, Treasurer Bode-Aye, Director Gardener- Aye. **Motion 26-14**
- C. Fire Code Ordinance: Motion was made by Director Gardener to adopt an Ordinance 26-01 - Adopting by Reference 2025 Edition of the Fire Code with Local Amendments Adopted by the County of Sonoma, seconded by Treasurer Bode. Approved by a vote of 5-0 by Chair Nybakken-Aye, Vice- Chair Coley-Aye, Secretary Colson-Aye, Treasurer Bode- Aye, Director Gardener- Aye. **Motion 26-15**
- D. Kiley & Associates Proposal: After discussion and overview from Mike Lane of Kiley & Associates there was no recommendation at this time by the board regarding hiring their services. Board will review in September 2026 after final Budget.
- E. District Administrator Recruitment: Following discussion regarding potential budget adjustments for housing or mileage allowance, the Board agreed to take no immediate action and to revisit the matter individually during the recruitment process. A digital copy of the recruitment brochure from Peckham & McKenney was requested, and AC Plakos will reach out to obtain it. Printed brochures are already on their way to NSCFPD.
- F. Fire Safe Council Donation: Motion was made by Director Gardener to approve contribution of \$2,000 to the Sea Ranch Fire Safe Council, seconded by Treasurer Bode. Approved by a vote of 5-0 by Chair Nybakken-Aye, Vice- Chair Coley-Aye, Secretary Colson-Aye, Treasurer Bode- Aye, Director Gardener- Aye. **Motion 26-16**
- G. Measure H Annual Report: As Written
- H. Fire Risk Reduction Community List (FRRCL): NSCFPD has been approved to be added to the FRRCL for July 1, 2026. Updated list will be published on July 1, 2026, and renews every 2 years.

X. **CALENDAR LOOK-AHEAD:** Reviewed annual calendar – no comments.

XI. **GOOD OF THE ORDER:** No comments

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- XII.** ADJOURNMENT TO NEXT MEETING: **Meeting adjourned at 12:05 p.m.** Next scheduled regular meeting: – July 15, 2026, North Fire Station at 9:30 a.m.