



# North Sonoma Coast Fire Protection District

PO Box 386 The Sea Ranch, CA 95497

<http://nscfpd.org> - (707)785-2648

## NSCFPD Board Meeting Agenda

Monday, April 12, 2021, 4:30 p.m.

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Pursuant to the Governor's Executive Orders N-25-20 and N-29-20, which suspend certain provisions of the Ralph M. Brown Act, and the directive of the Health Officer of the County of Sonoma to shelter in place due to the COVID-19 pandemic, the Board will conduct this meeting entirely by teleconference.

Meeting Connection Information: Zoom: Meeting ID: 839 2465 2565 password: 493241  
To connect by phone only: Dial 669 900 6833 Meeting ID: 839 2465 2565 password: 493241  
<https://us02web.zoom.us/j/83924652565?pwd=aE1KRWs1dFZoTU9vOXZJYzNVTGtXQT09>

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**Assistance for the Disabled:** If you are disabled in any way and need accommodation to participate in the meeting, please call the Fire Chief at 707-785-2648 at least 48 hours in advance so the necessary arrangements can be made.

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**Copies of Full Agenda Packet:** May be requested by emailing a request to [info@northsonomacoastfpd.org](mailto:info@northsonomacoastfpd.org).

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Note that all times listed below are approximate.

- I. **CALL TO ORDER**
- II. **PLEDGE OF ALLEGIANCE**
- III. **ROLL CALL**
- IV. **AMENDMENTS TO AGENDA**
- V. **PUBLIC COMMENT ON NON-AGENDA ITEMS (4:33):** *Any person wishing to speak to the Board on any item not listed on the agenda may do so during public comment. All presentations made under public comment are normally restricted to three (3) minutes in length per meeting unless the Board Chair specifically authorizes additional time.*
- VI. **CONSENT CALENDAR (4:35):** *The Consent Calendar includes routine financial and administrative actions that are usually approved by a single majority vote. There will be no discussion on these items prior to voting on the motion unless Board Members or the public request specific items be discussed and/or removed from the Consent Calendar.*
  - A. Approve Expenses: February, 2020
  - B. Approve minutes from the March 8, 2021 board meeting.
- VII. **REPORTS (4:37)**
  - A. Chair
  - B. Chief
  - C. Treasurer

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- D. CAL FIRE
- E. ERAF ad-hoc
- F. Consolidation ad-hoc
- G. Grants ad-hoc
- H. VFA Liaison

### **VIII. DISCUSSION/ACTION ITEMS**

- A. **Operational Goals: (4:50):** Presentation of 2021 operational goals. (Chiefs, Captain Miller)
- B. **Board Workshop/Retreat (5:00):** Discuss plans and schedule for facilitated board workshop/retreat. (Dir. Gardener).
- C. **Lexipol: (5:10)** Overview of Lexipol system and documents. (Chief Plakos)
- D. **Development of Records Retention Policy (5:25):** The District needs to develop a comprehensive and legal records retention procedure and policy. (Dir Gardener)
- E. **Bodega Bay FPD Situation (5:35):** Discuss sending letter of support to Sonoma County for BBFPD funding. (Dir. Campbell)

### **IX. CLOSED SESSION: (5:50)**

Closed Session re: legal representation. Govt. Code section 54957.

- X. **CALENDAR LOOK-AHEAD (6:20):** Review annual calendar, identify upcoming tasks and deadlines, future agenda items. (All)

### **XI. ADJOURNMENT TO NEXT MEETING (6:25)**

Next Meeting: May 10, 2021, 4:30 p.m., via online teleconference