North Sonoma Coast Fire Protection District

PO Box 386 The Sea Ranch, CA 95497
https://nscfpd.org - (707) 639-0961

NSCFPD Board Meeting Agenda

Wednesday, October 21, 2026, at 1:00 p.m.
Sea Ranch North Fire Station (39250 South Highway 1, The Sea Ranch, CA 95497)

Meeting Connection Information: Zoom: Meeting ID: 843 6827 8380 password: 392489
To connect by phone only: Dial 669 900 6833
https://us02web.zoom.us/j/84368278380

Assistance for the Disabled: If you are disabled in any way and need accommodation to participate in the meeting, please call the District at 707-639-0961 at least 48 hours in advance so the necessary arrangements can be made.

Copies of Full Agenda Packet: May be requested by emailing a request to info@northsonomacoastfpd.org

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I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

IV. REMOTE ATTENDANCE:
Consider and take action on any request from a board member to participate in a meeting remotely due to just cause or emergency circumstances pursuant to AB 2449 (government code section 54953(f)).

V. AMENDMENTS TO AGENDA

VI. PUBLIC COMMENT ON NON-AGENDA ITEMS:
Any person wishing to speak to the Board on any item not listed on the agenda may do so during public comment. All presentations made under public comment are normally restricted to three (3) minutes in length per meeting unless the Board Chair specifically authorizes additional time.

VII. CONSENT CALENDAR:
The Consent Calendar includes routine financial and administrative actions that are usually approved by a single majority vote. There will be no discussion on these items prior to voting on the motion unless Board Members or the public request specific items be discussed and/or removed from the Consent Calendar.

A. Approve minutes from September 16, 2026, Board meeting

B. Approves minutes from Special Board Meetings on September 11th, September 25th and October 1st, 2026.

C. Approve Expenses: September 2026

VIII. ADMINISTRATIVE REPORTS

A. Chief/CAL FIRE

B. Chair

C. Treasurer

D. VFA Liaison

E. District Administrator

F. Facilities Ad Hoc

G. Staffing Ad Hoc

IX. DISCUSSION/ACTION ITEMS

A. Reserve Account Balances: Review proposed reserve balances with motion to accept modifications.

B. NFS IBank update: Update on loan status with I Bank, including Staff Report, and timing of approval process and closing.

C. NFS Lease: Review final 2026 Lease Agreement between NSCFPD & SCFVFA with final motion to approve.

D. Employee Handbook Update: Review and vote on a motion to accept updates to the Employee Handbook.

E. Policy Manual Update: Review with motion to accept addition of Administrative Manager to the District Policy Manual.

F. District Email Accounts: Review with motion to approve update to District Policy Manual regarding the use of email.

G. Measure H Agreement Amendment: Review with motion to approve Second Amendment to Measure H Funding Agreement with Sonoma County.

X. CLOSED SESSION: PUBLIC EMPLOYEE APPOINTMENT (Gov. Code section §54957(b)(1).)

The Board will recess to Closed Session for above item.

XI. RECONVENE TO OPEN SESSION REPORT OUT: Board will reconvene to Open Session

and report on any action taken in Closed Session as required by Gov. Code section §54957(b)(1).

XII. DISTRICT ADMINISTRATOR CONTRACT:

Motion to consider and take action on approval of the District Administrator employment agreement.

XIII. CALENDAR LOOK-AHEAD:

Review annual calendar, identify upcoming tasks and deadlines. Suggestions for future agenda items? Assignments for future items? Do any Directors need to attend a future meeting remotely?

XIV. GOOD OF THE ORDER:

Any other business or comments

XV. ADJOURNMENT TO NEXT MEETING:

Next scheduled regular meeting: November 18, 2026, at 1:00 p.m. – North Fire Station